

PRIVACY NOTICE

WHO WE ARE

Marzo Vitorino prioritizes the integrity of individuals, respecting diverse opinions, and investing in personal development. We act dedicatedly, with responsible attitude and determination to fulfill the agreed-upon objectives with everyone, ensuring the quality of processes, products, and services with honesty and continuous improvement.

Therefore, we commit to the privacy and security of data from our Customers, Employees, Suppliers, Visitors, Business Partners, and anyone accessing our website [http://www.marzovitorino.com.br/](http://www.marzovitorino.com.br) or eventually providing personal data to our company.

Marzo Vitorino is subject to the General Data Protection Law (LGPD) and other legislation.

"Personal Data" refers to any data or information that identifies or makes identifiable a natural person, directly or indirectly, based on the information collected about the individual in the context of the products and services provided by **Marzo Vitorino**.

This privacy notice explains:

- How we obtain your personal information;
- How we use this information;
- How we protect the privacy of your personal information under the LGPD approach;
- Establishes the issues that we are required to disclose to individuals about the LGPD.

The principles established in this Privacy Notice apply to any personal information you provide to **Marzo Vitorino**.

COLLECTION OF PERSONAL INFORMATION

When we need your personal information, we generally collect it directly from you and inform you of the legal bases upon which we are acquiring it.

Personal information is typically collected during the course of our relationship with you.

INFORMATION WE COLLECT

HOLDER	PERSONAL DATA	PURPOSE	LEGAL BASIS FOR PROCESSING DATA
WEBSITE VISITOR	Name, Email Address, Phone Number, CPF (Brazilian Taxpayer ID), Professional Qualification, Residential Address	1 Request a quote; 2 Provide the requested service according to the operation catalogs; 3 Correctly identify the User; 4 Contact you when necessary. This contact may include various subjects, such as communication about promotions and offers, answering questions; 5 Contact you when necessary to respond to complaints and requests.	1, 2, and 3: Execution of preliminary procedures prior to the contract of which the data subject is a party, at the request of the data subject (Art. 7, V, Law No. 13,709/2018). 4: Legitimate interest (Art. 7, IX, Law No. 13,709/2018). 5: Contract execution (Art. 7, V, Law No. 13,709/2018).

		technical support, contractual warranties	
CLIENT	Name, Email Address, Phone Number, CPF (Brazilian Individual Taxpayer Registry), Professional Qualification , Residential Address	1. Direct billing to the end customer; 2. Attempts at extrajudicial collections in cases of default; 3. Credit limit analysis.	1 and 2: Execution of the contract (Article 7, V, Law No. 13,709/2018); 3: Credit protection (Article 7, X, Law No. 13,709/2018)
SUPPLIER	Full Name, CPF (Brazilian Individual Taxpayer Registry), Address, Banking Information for Contract Signing and Payment.	Making payment for service provision.	Execution of the contract (Article 7, V, Law No. 13,709/2018)
ASSEMBLER	Full Name, CPF (Brazilian Individual Taxpayer Registry), Address, Banking Information for Contract Signing and Payment.	Making payment for service provision.	Execution of the contract (Article 7, V, Law No. 13,709/2018)

APPLICANT	First Name and Last Name, Email Address, Phone Number, Academic Information, Professional Experience, and other details provided in the curriculum vitae (according to what applicant has provided)	Evaluate candidates participating in a specific selection process.	Execution of preliminary procedures to the contract of which the data subject is a party, at the data subject's request (Article 7, V, Law No. 13,709/2018)
VISITOR AT THE GATE	Full Name and ID Number	Safety of the company premises.	Legitimate Interest (Article 7, IX, Law No. 13,709/2018)

NOTICE: Data collection may vary according to the available position.

We may also use your information to ensure compliance with legal or regulatory obligations, collaborate with the fulfillment of a court order, competent authority, or regulatory body, execute a contract, or ensure the regular exercise of rights within the scope of a judicial, administrative, or arbitral proceeding, which may result in the sharing of your data with:

- Our professional consultants, including lawyers, accountants, recruitment agencies, and auditors to perform services for us; and
- Government, regulatory agencies, and supervisory authorities, if required by law.

The information of other individuals you provide to us

If you provide us with personal information about another person, you must have the right to disclose it and ensure that we can use it for the purposes described above.

If you disclose third-party data without legal authorization, you will be responsible for any damages incurred by **MARZO VITORINO**.

YOUR RIGHTS AS A DATA SUBJECT

Transparency regarding the processing of your personal data is a priority for **MARZO VITORINO**. In addition to the information provided in this Privacy Notice, you can also exercise the rights provided by the General Data Protection Law (LGPD), including:

- Confirm the existence of personal data processing;
- Access personal data;
- Revoke consent;
- Correction of incomplete, inaccurate, or outdated personal data;
- Blocking or deletion of unnecessary or excessive personal data;
- Information about the circumstances and with which companies, partners, and other institutions we may share or receive personal data regarding you.

All requests will be processed free of charge and will be subject to a prior evaluation of your identity and the feasibility of the request, in order to comply with any obligations that prevent the complete fulfillment of data subject requests.

ATTENTION!

Before responding to your request, we may need to take steps to verify your identity, which may include the collection of some personal data.

PRECISION AND COMPLETENESS OF YOUR PERSONAL INFORMATION

We take reasonable steps to ensure that your personal information is accurate, complete, and up-to-date. If any of the personal information we have about you is inaccurate or incomplete, please contact us immediately, and we will take the necessary steps to correct it.

MAINTENANCE OF YOUR PERSONAL INFORMATION

Your personal information is retained for as long as necessary to provide the requested services or for other essential purposes, such as fulfilling our legal or regulatory obligations and exercising rights in judicial, administrative, or arbitral proceedings.

SECURITY OF YOUR PERSONAL INFORMATION

The personal information we hold is stored in hard copy documents or electronic records. We protect all personal information against misuse, loss of access, modification, and unauthorized disclosure.

We adhere to best practices in information security to ensure the privacy and security of all personal data we collect.

UPDATES TO OUR PRIVACY NOTICE

This privacy notice is regularly updated to comply with laws or reflect changes in our business practices. Any updates will be posted on our website, so we recommend checking it periodically to ensure a full understanding of our current policy.

CONTACT US

Security and privacy are fundamental requirements for the operation of our company. Don't hesitate to contact us if you have any questions at dpo.lgpd@marzovitorino.com.br.